

	<b>A-10</b>	<b>Improvement Review Form</b>	The POA-ARB meets on the first & third Mondays of each month. Submissions (including samples, materials and pictures) are due no later than noon the Wednesday before the meeting is scheduled in order to make the agenda.
--	-------------	--------------------------------	---

General Information	
Property Owner: _____  Woodside Address: _____  _____  Phone #: _____  Email: _____	Some submissions may be subject to a refundable deposit and/or non-refundable submission fee.  <b>Please use the following check list to ensure a complete submission and avoid delays in review.</b> <i>Please use the <b>Building and Landscaping Guidelines (BLG)</b> to determine submission requirements.</i>  Is a site plan required and/or attached? <input type="checkbox"/> Are adequate color/material sample(s) provided? (pictures are acceptable) <input type="checkbox"/> Are elevations attached if needed? <input type="checkbox"/> Are reference pictures attached? <input type="checkbox"/> Will there be a dumpster, pod or port-o-let on site? <input type="checkbox"/> Is adequate lot coverage available? If not, can it be determined? <input type="checkbox"/>  Are there any trees to be removed? <input type="checkbox"/> <b>If yes, please list how many and what kind in description box.</b> <i>(Please reference tree removal section in the BLG)</i>

Please select one of the below options for improvement & use the description box to explain your submission in detail.

- FENCE  
  POOL  
  SUN ROOM/SCREEN ROOM  
  HOME ADDITION  
  LANDSCAPING  
  COLOR CHANGE  
  DRIVEWAY  
  FIREPIT  
  ROOF  
  OTHER

**DETAILED DESCRIPTION OF PROJECT**

---

---

---

---

---

---

---

---

<b>Contractor/Vendor Information</b>	Name: _____	Phone #: _____	Email: _____
--------------------------------------	-------------	----------------	--------------

Compliance with the approved plan as described, as well as any city/county permits required are the sole responsibility of the property owner.  
**Approvals are valid for one year from the date of notification.**

Property Owner Signature:	Date:	Signature of ARB Representative:	Date:	Decision Stamp:

Comments: \_\_\_\_\_